

<b>MEETING:</b>	<b>Full Council</b>
<b>DATE:</b>	<b>19 September 2013</b>
<b>CABINET MEMBER:</b>	<b>Councillor R H Wyn Williams</b>
<b>TITLE:</b>	<b>Annual Report 2012-13 of the Statutory Director of Gwynedd Social Services</b> <b>Report on the efficiency of Social Services 2012-13</b>
<b>AMCAN:</b>	<b>Members are asked to accept the report</b>
<b>AUTHOR:</b>	<b>Morwena Edwards, Statutory Director and Head of Social Services, Housing and Leisure</b>

## **1. Introduction**

- 1.1 It is a statutory expectation that the Council publish the 'Director of Social Services Annual Report' which reports on the efficiency of the Social Services Department.
- 1.2 The report must be easy to understand, telling the public and stakeholders how well Social Care Services is performing in Gwynedd. At the end of the process, it is an expectation that the report is presented to Council Members.

## **2. The process**

- 2.1 This process was introduced during 2010. It is unique to Wales and Social Services where it is a requirement for the Statutory Director of Social Services to accept personal responsibility to report publicly on the performance of services in addition to the experience of providing services within the local context.
- 2.2 The Statutory Director must take into account the available information and experiences that impact upon the ability of Social Services to provide dependable and sustainable services of the highest quality.
- 2.3 Although this is a specific responsibility on the Statutory Director, the work and the task must be carried out in a way that reflects and facilitates collaboration which is an integral part of this area of work.
- 2.4 There are 4 stages to the process, which are:

**i. The Annual Report (presented as Appendix 1).**

A public document, summarizing the Director's opinion on the Service's efficiency during 2012-13 and which outlines the improvement priorities for subsequent years.

**ii. An analysis of the Services efficiency**

A detailed self assessment process, agreeing on judgment about the service and identifying priorities for improvement. The Authority needs to make sure that stakeholders have had the opportunity to 'challenge' our assessment and judgment. This is not a public document but is available upon request.

**iii. Evidence Trail**

It is an expectation that evidence be collected which will justify the assessment and our judgment.

**iv. Business Plan**

The business plan is formulated so to achieve the improvements identified in the report.

**3. Recommendation**

3.1 Members are asked to accept the report.